

**SOUTH (OUTER) AREA COMMITTEE**

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**Meeting to be held in Large Banqueting Suite, Morley Town Hall  
On Monday, 4th July, 2011 at 4.00 pm**

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**MEMBERSHIP**

Councillors

J Dunn	-	Ardsley and Robin Hood;
L Mulherin	-	Ardsley and Robin Hood;
K Renshaw	-	Ardsley and Robin Hood;
R Finnigan	-	Morley North;
B Gettings	-	Morley North;
T Leadley	-	Morley North;
N Dawson	-	Morley South;
J Elliott	-	Morley South;
S Varley	-	Morley South;
K Bruce	-	Rothwell;
S Golton	-	Rothwell;
D Wilson	-	Rothwell;

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**Agenda compiled by:  
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Governance Services Unit  
Civic Hall  
LEEDS LS1 1UR  
Tel: 24 74325**

**South East Area Leader:  
Shaid Mahmood  
Tel: 22 43973**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES - 14 MARCH 2011</b></p> <p>To confirm as a correct record the minutes of the meeting held on 14 March 2011</p>	1 - 8
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p><b>(10 mins discussion)</b></p>	

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8			<p><b>NOTIFICATION OF APPOINTMENT OF CHAIR 2011/12 AND REVISIONS TO AREA COMMITTEE PROCEDURE RULES</b></p> <p>To receive and consider the attached report of the Chief Officer (Democratic and Central Services)</p> <p><b>Presentation 5 minutes / Discussion 5 minutes Council Function</b></p>	9 - 16
9			<p><b>AREA COMMITTEE ROLES FOR 2011/12</b></p> <p>To receive and consider the attached report of the Assistant Chief Executive (Planning, Policy and Improvement)</p> <p><b>Presentation 5 minutes / Discussion 10 minutes Executive Function</b></p>	17 - 88
10			<p><b>OUTER SOUTH AREA COMMITTEE BUSINESS PLAN</b></p> <p>To receive and consider the attached report of the South East Area Leader</p> <p><b>Presentation 5 minutes / Discussion 5 minutes Executive Function</b></p>	89 - 94
11			<p><b>DELEGATION OF ENVIRONMENTAL SERVICES UPDATE</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p><b>Presentation 5 minutes / Discussion 10 minutes Executive Function</b></p>	95 - 100
12			<p><b>CHILDREN AND YOUNG PEOPLE OUT OF SCHOOL ACTIVITIES EVALUATION 2010/11</b></p> <p>To receive and consider the attached report of the Outer South Cluster of Schools</p> <p><b>Presentation 5 minutes / Discussion 5 minutes Council Function</b></p>	101 - 110

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13			<p><b>WELL BEING REPORT</b></p> <p>To receive and consider the attached report of the South East Area Leader</p> <p><b>Presentation 5 minutes / Discussion 5 minutes Executive Function</b></p>	111 - 150
14			<p><b>A SUMMARY OF KEY WORK</b></p> <p>To receive and consider the attached report of the South East Area Leader</p> <p><b>Presentation 5 minutes / Discussion 5 minutes</b></p>	151 - 222
15			<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</b></p> <p>To receive and consider the attached report of the Chief Officer (Democratic and Central Services)</p> <p><b>Presentation 5 minutes / Discussion 5 minutes Council Function</b></p>	223 - 236
16			<p><b>DATES, TIMES AND VENUES OF FUTURE MEETINGS</b></p> <p>Monday, 5 September 2011 – Civic Chamber, Rothwell One Stop Centre</p> <p>Monday, 17 October 2011 – Thorpe Primary School, Thorpe</p> <p>Monday, 5 December 2011 – Drighlington Meeting Hall, Drighlington</p> <p>Monday, 13 February 2012 – Large Banqueting Hall, Morley Town Hall</p> <p>Monday, 26 March 2012 – Civic Chamber, Rothwell One Stop Centre</p> <p>All meetings start at 4.00 p.m.</p>	